

CALIFORNIA WATER AND ENVIRONMENTAL MODELING FORUM

MINUTES OF THE STEERING COMMITTEE

For July 19, 2024

(This meeting was conducted online via Zoom meeting)

Action Items	<ul style="list-style-type: none"> • Secretary B. Bray to work with webmaster to post Steering Committee approved minutes for CWEMF Steering Committee meetings in March and May and delete respective recordings from the CWEMF Zoom account. • N. Osorio volunteers to request the bio and a picture from the Annual Meeting keynote speaker, Professor Jay Lund. • Awards Subcommittee Chair T. Kadir will coordinate with Executive Director P. Hutton on the awards certificates. • Treasurer S. Tanaka will send an email to request poster submissions at the beginning of August. • N. Johns, in collaboration with other Sessions Subcommittee members and Executive Director P. Hutton, will put together a set of succinct recommendations that can be incorporated into the session moderator guidelines for immediate distribution. • SC members are requested to send any suggestions or ideas for the 2024 Annual Meeting Program cover page image to R. Satkowski or Executive Director P. Hutton by Friday, July 26. • N. Sandhu will verify the appropriate Lake Natoma Inn contact to discuss the audio-visual system logistics with ED P. Hutton. • N. Johns to include a warning in the speaker guidelines requiring that all presenters are required to obtain permission prior to using any copyrighted images and materials in their Annual Meeting Presentation.
Motions Passed	<ul style="list-style-type: none"> • Motion to accept the May 17, 2024 Steering Committee Meeting Minutes as amended made by N. Johns, seconded by S. Tanaka, was unanimously approved (20-0-0). • T. Kadir makes a motion for the Distinguished Life Member Award, seconded by S. Tanaka, approved by unanimous vote (20-0-0).

REFERENCES INCLUDED IN THE MEETING PACKET

1. Attachment 2-1: Executive Director’s Report For the July 19, 2024 Steering Committee Meeting. 1p.
2. Attachment 2-2: End of Fiscal Year 2023 Treasurer’s Report. 2p.
3. Attachment 3-1: 2024 Annual Meeting Program, Draft. 24p.
4. Attachment 3-2: Draft Agenda 2023 CWEMF Annual Meeting: 30th Anniversary Plenary Session Monday, September 23, 2024 10:30 am – 12:15 pm. 1p.
5. Attachment 3-3: 2024 CWEMF Annual Meeting To Do List (Abridged) 7/11/24. 1p.
6. Attachment 3-4: 2024 Annual Meeting Sponsors. 1p.
7. Attachment 11-1: CWEMF Steering Committee Meeting July 19, 2024 Subcommittee on Workshops. 1p.

1. INTRODUCTIONS – DESIGNATE QUORUM / REVIEW ACTION ITEMS (BEDEKAR)

CWEMF Vice Convener (VC) V. Bedekar² welcomes all in attendance and calls the meeting to order at 9:31 AM. Vice Convener V. Bedekar declares a quorum with at least 14 other CWEMF Steering Committee (SC) members joining the meeting virtually along with the CWEMF Executive Director (ED) P. Hutton.

VC V. Bedekar briefly reviews the action items from the May 17 SC meeting stating that they are focused on the Annual Meeting (AM) which are covered under several items on the agenda.

There were several proxies noted: K. Heidel has Anne Huber's proxy; B. Bray has Josue Medellin-Azuara's proxy; and S. Tanaka has John DeGeorge's proxy.

2. CONSENT CALENDAR

- Executive Director's Report (P. Hutton): Attachment 2-1

ED P. Hutton refers to Attachment 2-1. ED P. Hutton reports he has been focused on organizing the AM which will be covered under other items on the agenda.

- Secretary's Report (Bray)

Secretary B. Bray explains that he did not produce an attachment for the meeting agenda packet in time. Secretary B. Bray sent out an initial draft for review Monday July 15 and received comments. The May 17 CWEMF SC minutes were revised and sent out via email on Thursday July 18 to the CWEMF SC email list. There were two additional requests for revisions sent before the meeting on the morning of July 19. Secretary B. Bray shares his screen and reviews the proposed minor revisions he received via email. There were no additional proposed revisions and additional discussion. Motion by N. Johns to approve the May 17 CWEMF SC minutes as revised, seconded by S. Tanaka, the motion is passed unanimously (20-0-0).

Secretary B. Bray to ensure the March 15 CWEMF SC Meeting minutes are posted to the website, as well as a pdf version of the approved minutes for the May 17 SC meeting. Secretary B. Bray will also delete the May 17 CWEMF SC meeting recording from the CWEMF Zoom account. [ACTION ITEM]

- Treasurer's Report (Tanaka): Attachment 2-2

Treasurer S. Tanaka refers to Attachment 2-2 and states the fiscal year (FY) ended on June 30, hence the report reflects how the accounts have changed since July 1, 2023 (start of FY23). CWEMF showed a net gain of about \$15,100 over FY23. Referring to Table 1 on the

¹ This attachment was not included in the meeting agenda packet and was sent to the CWEMF Steering Committee email list by Secretary B. Bray via email at 1:57 PM on Thursday July 18, 2024.

² Vice Convener V. Bedekar led the CWEMF Steering Committee meeting as Convener J. Jankoski was on vacation leave and unable to attend.

second page of the attachment³ the percent change is negative in most categories because we did not hold our annual meeting in the spring, instead delaying it to the fall. The annual meeting is the source of most revenue, as well as a significant portion of the annual expenses. Treasurer S. Tanaka reports that she will get started on the FY23 taxes, which are due in mid-November 2024.

Treasurer S. Tanaka reminds the CWEMF SC that all non-profits are now required to file taxes digitally with the Internal Revenue Service (IRS). Treasurer S. Tanaka acquired H&R business software to facilitate e-filing with the IRS last year and intends to do so again this year at an expense of about \$100. There were no objections or additional discussion.

Treasurer S. Tanaka also reminds the SC of the operating reserve policy, that is the transfer of funds to the operating reserve in any year in which net revenues exceed \$20,000. Due to the postponement of the 2024 AM, net revenue fell short of this threshold. However, the SC agreed to raise the operating reserve target to a minimum of \$50,000, an amount determined to be a bare minimum for what annual operating expenses would total. Treasurer S. Tanaka proposes to transfer \$5,000 to the operating reserve to raise the account balance from \$48,000 to exceed the \$53,000, exceeding minimum target level given there are sufficient funds in the account despite not meeting the minimum net revenue threshold of \$20,000 for the reason stated.

T. Kadir inquires whether we should expect to see a big jump in net revenues next year anticipating that there will be two annual meetings within the next fiscal year period. Treasurer S. Tanaka agrees that may see an increase in net revenues although there will also be twice the expenses anticipated as well as reduced attendance anticipated with possible reduced state employee registration and attendance in the fall.

There was a question regarding how the funds are tied up in different vehicles, for example the different CDs, seeking to clarify how this is related to the different account categories such as general fund or operating reserve. Treasurer S. Tanaka responds that the account categories are not intended to be directly related to the different investment CDs. Rather the operating reserve is intended to be a predetermined amount that is reserved to cover a year in which, for whatever reason, CWEMF could continue to operate despite a lack of any net revenue to cover basic operating costs like the ED compensation. There was no further discussion.

ACTION ITEMS

3. 2024 ANNUAL MEETING PREPARATION (HUTTON)

- Status of State Agency Exemptions (open)
ED P. Hutton opens the agenda item with a status report regarding registration and State agency registration, specifically. In summary, State agency representatives have indicated affirmative approvals for employees to attend; although there may be limits on the total

³ Noting an apparent typo in the attachment where Table 1 should be titled, "Revenue breakdown for fiscal years 2022 and 2023."

number of employees permitted to attend from a particular State agency. This was encouraging news given previous discussions among SC representatives earlier in the year.

An SC member employed by DWR shares that they learned through discussions with DWR personnel earlier in the week, the budget freeze declaration has ended with the fiscal year on June 30. However, there is a directive from the Governor's office that each department within the State agencies must achieve a 5 to 8% fiscal savings over this next FY⁴. Hence there is some general guidance that State agency employees can attend conferences and workshops, but there is still some heightened scrutiny in terms of budget requests and expenses to ensure that budget targets are broadly met. Another DWR representative confirms that while the policy declaration is no longer applicable, however, a management decision is still pending regarding the limit on the number of employees that can attend the AM from their agency.

VC V. Bedekar inquires whether having two AMs within one FY will create a problem in terms of agency attendance. To summarize responses from several SC members, their focus to-date has been on attendance for the AM in the Fall, not the following Spring especially as there continues to be significant uncertainty related to the future State budget situation and related policy directives. ED P. Hutton adds that on the other hand, if State agency employees are unable to present in the Fall, perhaps they will be able to present next Spring.

- Outreach/Registration (Hutton)
Registration has already opened. ED P. Hutton expresses his appreciation to A. Khan for getting the registration announcement into a DWR flyer that went into circulation. ED P. Hutton continues with a status of early registration; he has 21 individuals registered noting several among them are Distinguished Life Members and, therefore, registration fees are waived in their cases. VC V. Bedekar asks if the registration number is unusually low at this point on the timeline. ED P. Hutton responds that typically very few people register this early.
- Program (Sessions) Subcommittee (Hutton/Johns)
 - o Recommended Program: Attachment 3-1
ED P. Hutton refers to Attachment 3-1 that represents the 2024 Annual Meeting Program assembled in collaboration with the Sessions Subcommittee. Moving from a three-track to two-track program worked out smoothly given the confirmations and cancellations received. The highlighted text in the attachment indicates, "to-be-determined," items. For example, Session 2 is marked as a to-be-determined because the moderator, Mesut Cayar, is condensing the two sessions originally proposed into a single session.

ED P. Hutton has tried several times to reach out to Crawdads Management (new managers of the Cliff House) by email and phone to attempt a reservation for the social. They have not returned any correspondence. ED P. Hutton is now in discussions with Lake Natoma Inn for the social scheduled for the evening of Monday September 23. According to several sources, the entire building at Crawdads was reportedly renovated. They had their grand opening approximately three weeks earlier. The speculation is that the business is consumed with the grand opening and establishing the apparent franchise

⁴ The 8% targeted budget reduction is confirmed by another DWR representative in attendance via chat.

in the new location. Given the difficulty to connect with them, ED P. Hutton expresses his concern coordinating with them to make plans for the social and recommends going with Lake Natoma Inn instead.

ED P. Hutton continues to review the Draft program, sharing his screen via Zoom, welcoming SC member input and questions on the program. On page 13, ED P. Hutton refers to Session 25 commenting that J. Medellin-Azuara will not be moderating, although there will be an alternate moderator for this session on the Review of the Long-Term Operations of the Central Valley Project and the State Water Project conducted by the National Academy of Sciences⁵.

- o Volunteers for 2 Grab Bag Session Moderators
ED P. Hutton requests volunteers for moderators for the two Grab Bag sessions on the schedule. N. Osorio volunteers to moderate Grab Bag #1 Session 22 at 10 AM on Wednesday September 25. A. Khan volunteers to moderate Grab Bag #2 Session 24 at 1:15 PM on Wednesday September 25. ED P. Hutton thanks N. Osorio and A. Khan and will follow-up with them with the moderator guidelines and additional guidance regarding their roles.
- o Plenary Session: Attachment 3-2
ED P. Hutton refers to Attachment 3-2 and provides an update on the 30th Anniversary Plenary Session. Given the complications with the State budget and the anticipated reduced attendance, Francis Chung declined the panel keynote speaker role for the session and Walter Bourez agreed to step in and fulfill the role. The panelists are all confirmed, and the agenda is firming up.
- Abridged To-Do List (Hutton): Attachment 3-3
ED P. Hutton refers to Attachment 3-3, an abridged to-do list of tasks remaining for executing the 2024 AM. ED P. Hutton highlights a few items from the list as follows.
 - o He plans to work with the Awards Subcommittee to finalize the awards certificates.
 - o He will work with Convener J. Jankowski for a welcome letter to include with the meeting program.
 - o N. Osorio volunteers to request the bio and a picture from the keynote speaker, Professor Jay Lund. [ACTION ITEM]
 - o ED P. Hutton will work with R. Satkowski on a program graphic that is consistent with the AM theme.
 - o S. Tanaka plans to send out a request for pop-up (and poster) talks.
 - o ED P. Hutton sent out an email to request final abstracts.
 - o N. Johns will speak to moderator guidelines later in the meeting agenda.

⁵ More information is available online: <https://www.nationalacademies.org/our-work/review-of-the-long-term-operations-of-the-central-valley-project>. Last Accessed August 19, 2024.

- ED P. Hutton will reach out to officers and award winners to make hotel arrangements.

One member inquired about audio visual equipment and recording of sessions and if N. Sandhu will take a lead on that effort, as he has done in the past.

N. Sandhu responds that he plans to proceed with the same approach for this year as last year. Our reservation for the meeting now includes the audio-visual (A/V) set-up by the venue, which has reduced the workload burden for N. Sandhu. He plans to plug our recording equipment into their audio system to capture the audio recording. Convener J. Jankowski currently possesses the recording equipment; N. Sandhu plans to coordinate with Convener J. Jankowski to obtain the equipment before the AM. N. Sandhu will reach out to LNI before the September SC meeting to confirm his approach to capture the recording will work. N. Sandhu reports that he still needs volunteers to verify recordings are on during the meeting and for A/V editing after the AM. Y. Cheng and N. Johns volunteer to help during the AM to monitor recording equipment is functioning properly.

ED P. Hutton reports that Tetra Tech will be providing the laptops for use at the AM.

- Awards Subcommittee (Kadir)

T. Kadir chair of the Awards Subcommittee recaps the discussion from the May 17 SC meeting. Letters have been sent out to notify the award winners as well as the nominators for the awards since the last SC meeting in May. The awardees have all accepted and expressed their appreciation for the nominations and the letters of approval. T. Kadir will coordinate with ED P. Hutton on the awards certificates. [ACTION ITEM]

- Poster Session (Tanaka)

Treasurer S. Tanaka reports that she has not received any poster submissions. She plans to send an email to request submissions at the beginning of August. [ACTION ITEM]

- Nominations for Distinguished Life Member Award (Kadir)

The third award that CWEMF employs to honor its members is the Distinguished Life Member (DLM) Award. Nominations are typically made—and considered—by the SC. T. Kadir reads the criteria for the DLM award⁶ and provides a brief overview of the SC procedure for nominating, considering nominations, and voting on the award.

T. Kadir nominates N. Sandhu for the 2024 Distinguished Life Member Award. N. Sandhu is asked to leave the virtual meeting and will be reinvited to join following the discussion and vote. S. Tanaka seconds the nomination and many SC members express their concurrence.

VC V. Bedekar proceeds with a roll call vote resulting in a unanimous approval of the nomination with 18 affirmative, none opposed and no abstentions (20-0-0)⁷.

- Sponsors (Hutton): Attachment 3-4

⁶ Available online at the CWEMF website: <https://cwemf.org/wp/about-2/awards/distinguished-life-membership-award/>. Last accessed August 19, 2024.

⁷ Following the vote, N. Sandhu is contacted via email and rejoins the meeting.

ED P. Hutton reports he has secured commitments from sponsors totaling \$4,900 with payments received on the order of \$2,300 to date. VC V. Bedekar will verify the AM sponsorship is paid by his firm. T. Kadir inquires about the status of Woodard and Curran. ED P. Hutton responds that he is in contact with Woodard and Curran; no further action requested by the ED. ED P. Hutton has also heard from M. Deas that Watercourse Inc. will provide a sponsorship, although ED P. Hutton is not certain of the amount.

- Presentation Guidelines (Johns)

N. Johns opens the topic noting that he perceives that there is a lack of sufficient guidelines provided to presenters and moderators. N. Johns has assembled some examples of guidelines used in other conferences to inform potential options for moving forward with our own moderator and speaker guidelines. N. Johns reviews three examples.

In the first example, from the AGU⁸ presenters are provided a template to use and strict specifications on font sizes, background, *et cetera*. This first example is more rigid in terms of prescriptive formatting specifications and calls for the presenters to follow a uniform template.⁹ This could be one approach CWEMF could follow.

A second example is provided which are the AWWA¹⁰ presentation guidelines. The approach in this example is less rigid and more prescriptive in terms of providing guidance on the use of text, for example. The guidelines in this example mostly address some of the problem areas N. Johns has experienced with presentations given at the CWEMF AM.

The third example N. Johns shares is an article from an open access journal about giving guidance to conference presenters. This example is more of an educational psychology presentation, a six-page paper that gets more into the psychology of how to present information to maximize the impact and communicate effectively.

N. Johns concludes by asking if CWEMF should produce its own version of something like the second example presented; that is more prescriptive and gives guidance to presenters. N. Johns is seeking guidance on how rigid and detailed the guidance document should be given the time available.

A. Khan is thankful for the examples provided. A. Khan agrees that CWEMF should proceed with guidance that is less rigid and more prescriptive like the second example N. Johns reviewed. A. Khan asserts that, at a minimum, whatever is presented needs to be visible at the back of the room; visibility of content presented is of paramount import and should be emphasized in the guidance document. Also limiting content to one idea per slide, the number of font lines per slide, and font size, are all important considerations he believes

⁸ American Geophysical Union.

⁹ Secretary B. Bray speaks up on the first—the AGU—example to clarify that AGU did not require the use of the template, however, it was provided as an option for the presenters to use. The template was customized to include the theme and color scheme adopted for that year’s meeting and is revised each year accordingly. This could be a task that the Branding Subcommittee could take up; the development of a PowerPoint template that presenters could use at meetings or workshops.

¹⁰ American Water Works Association.

should be included in the guidance document. A. Khan supports proceeding with a guidance document this year, noting that it can be revised and improved in future years.

B. Geske adds that he recently completed a training on this topic. The training was conducted by a team of professional facilitators and presenters that walked through various elements highlighted in the different examples provided. B. Geske relays that it was useful for him to see the contrast in really bad examples and the very good examples provided as part of the training. While he is unsure how much effort it would take to produce the guidance document, he believes that everyone attending the AM would get more out of the presentations if some guidance were provided. Hence, he believes it is worthwhile to develop some guidelines, although it might take a longer conversation to find a balance between overly prescriptive specifications versus general guidance.

VC V. Bedekar inquires how we might convey the information, would it be a document sent by email, would it be a meeting we hold with presenters before the AM?

ED P. Hutton responds that this effort that N. Johns is leading is important. This effort is clearly well within our strategic goals as an educational organization. There is a lot of latitude in terms of what we can plan for and organize on this topic. The SC could decide to hold individual workshops on this topic, for example. However, for this year, with the AM fast approaching in September, the SC should prioritize some action in the short term and keep moving forward. The way the annual meeting is currently organized, the responsibility is largely left to the moderators to work with their speakers. That is why this agenda item is framed as enhancing the moderator guidelines. Developing a guidance document that session moderators can use would support that interaction between moderators and speakers.

B. Geske agrees; he stated that CWEMF should focus on what can be realistically accomplished this year to further develop or enhance the moderator guidelines. Perhaps an ad hoc subcommittee needs to be formed to develop the guidelines and they can also consider other actions like organizing a workshop or a training for members? Another idea could be to contract with a firm to develop a training video that can be used to convey the information to AM moderators and speakers. VC V. Bedekar appreciates the suggestions and encourages B. Geske to provide some additional information on the training he attended to help the SC consider our options.

N. Johns recaps, he is hearing broad support for developing some guidance though there is some diversity in thought about how strict they could be. All the presenters could use some input on best practices for giving presentations which would likely improve presentation quality at the AM.

VC V. Bedekar asks N. Johns whether it would be feasible to incorporate some basic guidance into the moderator guidelines such as minimum font size, and then refine or further develop them as a more comprehensive document later for future AMs and workshops. A. Khan concurs; begin with a set of simple recommendations the moderators can convey to the speakers ahead of the meeting and revisit in a more intentional way for next year's meeting.

N. Johns inquires what plans—if any—does the ED P. Hutton have regarding future communications with moderators? ED P. Hutton responds that he only plans on reminder emails to moderators to send in the final session talk titles and abstracts.

N. Johns will put together a set of succinct guidelines in collaboration with the ED P. Hutton and other members of the Sessions Subcommittee that can be incorporated into the session moderator guidelines for immediate distribution. [ACTION ITEM]

- Venue Update (Hutton)
[The reader is referred to the previous report under Agenda Item **Recommended Program** (above) regarding the logistics for organizing the social venue.]
- Theme / Program Cover Graphic (Satkowski)
R. Satkowski reports that he sent several options for the cover graphic to ED P. Hutton. ED P. Hutton shares his screen to present the options.¹¹ R. Satkowski provides a recap of the theme adopted at the May 17 SC meeting, “CWEMF at 30: Looking to the Past, Recalibrating for the Future.”

T. Slawecki suggests that we incorporate the new logo into the cwemf.org website and also use the new CWEMF logo as the zero in the phrase “30 years” in the theme title¹². Several members support T. Slawecki’s suggestion for incorporating the logo into the theme title on the cover page.

VC V. Bedekar requests an ad hoc online poll for SC members to vote on the three options. Secretary B. Bray initiates an online poll using a brief one-word description for each option related to the imagery.¹³ The result of the online poll is shown below where the third option received the majority vote from meeting participants online¹⁴.

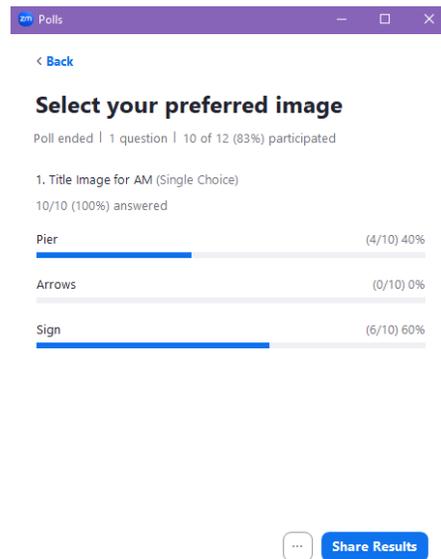


Figure 1: Screen Capture of Online Poll for Three Cover Page Imagery Options.

¹¹ Note the three options are not included to minimize any potential copyright violation allegations for the examples provided. All three examples have the shutterstock trademark integrated into the image. When asked about the fee associated with using one of the images, R. Satkowski replied that the fee is nominal, on the order of \$5 to \$10 adding that it is increasingly difficult to find stock images on the internet that can be used without a fee. ED P. Hutton requests that R. Satkowski handle the transaction adding that he will be reimbursed for the expense with proof of purchase.

¹² T. Slawecki closes noting that he is unable to stay for further discussion as he must leave this meeting early. At this time during the meeting Z. Zhang also indicates he must leave the meeting early via chat as well.

¹³ With the word “Pier” representing the first option, “Arrows” representing the second option, and “Sign” representing the third option.

¹⁴ Since online Zoom polls are restricted to only the active meeting participants online attending the meeting all moderators excepted, the poll results do not include consideration for proxy votes.

After additional discussion, SC members are requested to please send any suggestions or ideas for the cover page image to R. Satkowski or ED P. Hutton by Friday, July 26.

[ACTION ITEM]

- Screencast Recording Volunteers (Sandhu)
N. Sandhu comments that this item was covered as part of agenda item **Abridged To-Do List** (above). N. Sandhu to verify the appropriate LNI contact to discuss the audio-visual system logistics with ED P. Hutton. [ACTION ITEM]

4. IMAGE COPYRIGHT (BEDEKAR)

[The SC discussion on this topic contains sensitive and/or confidential content and has been excluded from the meeting minutes record accordingly. However, the following action item resulted from the discussion and is captured for inclusion as follows. N. Johns to include a warning in the speaker guidelines requiring that all presenters are required to obtain permission prior to using any copyrighted images and materials in their Annual Meeting Presentation. [ACTION ITEM]]

5. STRATEGIC PLAN (BEDEKAR)

Convener J. Jankowski, through VC V. Bedekar, has no report.

6. BRANDING SUBCOMMITTEE (KHAN)

[A. Khan left the meeting; no report.]

7. HISTORY SUBCOMMITTEE (SATKOWSKI)

R. Satkowski reports that the History Subcommittee has met two or three times since the last SC meeting in May. The History Subcommittee has completed a long form organizational history draft. Members of the subcommittee are working to refine and polish the document. History Subcommittee members are shifting focus to a condensed one-to-two-page summary that can be posted on the website and possibly included in the AM program for AM attendees. The History Subcommittee has also completed a draft poster and are getting close to completing a slideshow that can be displayed during the poster session and/or AM socials. The slide show is composed of images and screen grabs over the past 30 years to celebrate the anniversary.

8. WEBSITE UPDATE (NAM)

K. Nam reports the website subcommittee meeting has not met since the May SC meeting. The website has been updated for AM and registration thanks to ED P. Hutton and the webmaster. The CWEMF website domain name was renewed. The renewal was automatic. There was a minor hiccup in the update status because of the two-factor-authentication to access and update the website that was resolved.

K. Nam has posted information related to the 2024 AM and registration in LinkedIn. If there are any events to post to the CWEMF LinkedIn account let K. Nam or ED P. Hutton know.

K. Nam and N. Sandhu will seek volunteers to assist with AM video editing at a future SC meeting.

T. Kadir inquires whether the current SC members are listed on the website? K. Nam responds that there is information on the SC posted on the website and acknowledges that the information pertaining to the SC and SC meeting dates needs to be updated¹⁵. K. Nam encourages anyone that finds any information on the website that needs to be updated to send an email to him email to him (Kijin.Nam@water.ca.gov), ED P. Hutton (Paul.Hutton@tetrattech.com or cwemf@cwemf.org) or the webmaster (xleeus@gmail.com).

VC V. Bedekar inquires about any plans to integrate the new logo into the website. K. Nam responds that his prior subcommittee meeting has discussed working with the Branding Subcommittee and working with their design consultant Paul Vega on this effort, however, there have been no further plans developed since the prior discussion.

9. MODEL USER GROUPS (NAM)

K. Nam states there is no report.

10. DSC INTEGRATED MODELING FRAMEWORK UPDATE (GESKE)

[*B. Geske left the meeting; no report.*]

11. WORKSHOPS (KADIR): ATTACHMENT 11-1

Workshops Subcommittee Chair T. Kadir notes no report; no workshops in the planning stage, and no proposed workshops since the last SC in May.

12. OTHER BUSINESS (ALL)

[*No discussion.*]

13. NEXT STEERING COMMITTEE MEETING – SEPTEMBER 6, 2024

14. ADJOURN 12:14 PM¹⁶

Respectfully Submitted
Ben Bray, Secretary, CWEMF

¹⁵ Secretary B. Bray adds via chat that the officers listing on the website has been updated and is current: <https://cwemf.org/wp/about-2/mission-governance/officers-executive-director>.

¹⁶ V. Bedekar adjourned the meeting at 3:14 East Coast time 😊.

ATTENDANCE

Vivek Bedekar	Vice Convener	S.S. Papadopulos & Assoc.
Paul Hutton	Executive Director	Tetra Tech
Stacy Tanaka	Treasurer	Watercourse Engr.
Ben Bray	Secretary	EBMUD
Abdul Khan		DWR
Ben Geske		DSP
Jon Traum		USGS
Katherine Heidel		Tetra Tech
Kijin Nam		DWR
Nicole Osorio		DWR
Nicky Sandhu		DWR
Norman Johns		SWRCB → DWR ¹⁷
Rich Satkowski		Public Member
Shyamal Chowdhury		US Army Corps of Engineers
Tad Slawecki		LimnoTech
Tariq Kadir		DWR
Yiwei Cheng		DWR
Zhong Zhang		PSU

K. Heidel has Anne Huber’s proxy. B. Bray has Josue Medellin-Azuara’s proxy. S. Tanaka has John DeGeorge’s proxy.

¹⁷ N. Johns announces he has taken a new position with DWR during the meeting, see Agenda item 4.