

MINUTES OF THE ANNUAL BUSINESS MEETING 2023

General Membership Meeting on Monday, April 24, 2023
Cliff House, Folsom CA

Key Items	Updated CWEMF Logo!
Motions	<ul style="list-style-type: none">• Motion to accept the 2022 CWEMF Business Meeting Minutes by Thomas Pate, seconded by Gil Barth, passes by vote of 39 in favor, 0 opposed, and 3 abstentions.• Motion to modify, improve, and update CWEMF bylaws by Ben Bray seconded by Jesse Jankowski, passes by vote with 26 in favor, 0 opposed, 16 abstentions.
Action Items	<i>None</i>
References Handed Out ¹	California Water and Environmental Modeling Forum Minutes of the Annual Business Meeting 2022. 5p. Handout that shows Proposed CWEMF Bylaws Changes in Marked Up Draft. 1 p

1. WELCOME/CALL TO ORDER – Convener Tariq Kadir called the meeting to order at 6:00PM, welcomed CWEMF members and guests in attendance and declared quorum with 44 persons in attendance. The meeting agenda was projected to a screen and reviewed.

2. OFFICER REPORTS -

A. SECRETARY’S REPORT - The CWEMF Minutes of the Annual Business Meeting 2022 were reviewed by all present. A motion to approve the 2022 CWEMF business meeting minutes was made by Thomas Pate, seconded by Gil Barth, passes by written tally vote (39 in favor, 0 opposed, and 3 abstentions).

Secretary Ben Bray reports on file archive formed in the cloud with Google Drive to help archive and maintain CWEMF records.

B. TREASURER’S REPORT – CWEMF had a net gain of \$4,000 from July 1, 2021 to June 30, 2022. For mid-Fiscal Year 2022 (July 1, 2022 to December 31, 2022), CWEMF is showing a net loss of \$13,191. Showing a net loss mid-way through the fiscal year is not unusual.

3. SUBCOMMITTEE REPORTS –

¹ For reference purposes, these files were: 2022_Business_Meeting-Review-CRD.doc and Proposed Bylaw Modifications 040622.docx. Note that a PowerPoint slide show (Business_Meeting_2023_Final v2.pptx) was drafted as a visual aid for conducting the business meeting.

- A. **WORKSHOPS** – Tariq Kadir, Chair of the Workshops Subcommittee, reported on three workshops conducted over the past year.
- a. Water Supply Reliability Estimation and Protocols for Water and Environmental Modeling workshop organized by Tetra Tech, Inc. and UC Davis, was held October 27, 2022.
 - b. IWFDM Demand Calculator (IDC) v2015 Training organized and led by Department of Water Resources Staff was conducted December 14-15, 2022
 - c. Integrated Water Flow Model (IWFDM) v2015 Training organized and led by Department of Water Resources Staff was conducted *March 7-9, 2023*
(a photograph from the IWFDM Training Workshop March 2023 was provided on the slide as part of the presentation).

- B. **LOGO** – Tariq Kadir Chair of the Logo Subcommittee reported on the Subcommittee’s effort to develop an updated CWEMF Logo design. After working through a design and development process with consultant Paul Vega (Greenhouse Marketing and Design Inc.) for over a year, a final design recommendation was presented to the CWEMF Steering Committee and was approved on March 17, 2023.



T. Kadir recognized the other members of the subcommittee: Ben Geske, Ann Huber, Paul Hutton, Abdul Khan, and Consultant Paul Vega. T. Kadir continued introducing Paul Vega and his firm Greenhouse Marketing & Designs Inc and then summarized the process P. Vega and the Logo Subcommittee went through to develop foundational information describing this organization, its mission, its function, its perception, and using these impressions to help shape a redesigned Logo for the organization in a thoughtful and deliberate manner. T. Kadir concluded by describing features, font, and color palates for the new logo (shown above).

3. EXECUTIVE DIRECTOR’S REPORT – Executive Director Paul Hutton reports on the following work performed over the past year.

- Prepared agendas, prepared meeting packets, and performed miscellaneous administrative functions associated with the 2022 Annual Meeting and 2022-23 Steering Committee meetings.

- Managed registration for three workshops: Water Supply Reliability & Modeling Protocols, IDC Training and IWFM training.
- Participated in Logo Subcommittee meetings.
- Collaborated with Webmaster and Website Subcommittee for routine updates of website.
- Conducted miscellaneous administrative duties related to CWEMF budget, membership, and outreach.
- Led correspondence with Tarbiat Modares University (Iran) regarding limited permission to translate and publish CWEMF Modeling Protocols document.

Executive Director P. Hutton provided the following Recommendations for Consideration in the next year, 2023-24.

- CWEMF Steering Committee and member volunteers need to re-visit and update the strategic plan and update the companion action plan over the next year. The Steering Committee might consider initiating a standing subcommittee for ongoing alignment of CWEMF's activities with this plan. This action will help focus our efforts going forward in the long-term and make the best, most efficient use of our members willing to contribute their time.
- Looking forward to the 30th Anniversary, CWEMF should make an effort to chronicle CWEMF's history (1994-present). Envisions the final deliverable will be a web document. CWEMF should seek volunteers and/or hire a consultant to conduct the work. Incorporate relevant photos, including officers, award winners and executive directors. Attempt to locate old annual meeting programs prior to 2001.
- Integrate new logo and graphic standards into all CWEMF documents.

4. PROPOSED CHANGES TO THE BYLAWS –

Stacy Tanaka began by introducing the topic. There were several updates and additions to the bylaws that the Steering Committee felt were necessary. Secretary Ben Bray assists in providing a handout to each table. The handout is a one page, marked-up *i.e.* tracked changes listing of excerpted paragraphs or sections of draft proposed bylaws revisions. S. Tanaka reviewed the changes proposed on the handout. There were no questions or further discussion by the membership regarding the proposed bylaws changes.

A motion to modify, improve, and update CWEMF bylaws was made by B. Bray, seconded by Jesse Jankowski, passes by written tally vote with 26 in favor, 0 opposed, and 16 abstentions.

5. OFFICER ELECTION (2023-2024) – The following officers were elected by unanimous voice vote (no opposed and no abstentions) for the 2023-2024 Term.

Jesse Jankowski – Convener

Vivek Bedekar – Vice-Convener

Stacy Tanaka – Treasurer

Ben Bray – Secretary

Tariq Kadir- Past Convener

6. MEMBERSHIP QUESTIONS AND DISCUSSION –

[There was no additional discussion, motions made or actions taken.]

7. THANK SPONSORS AND ENCOURAGE MEMBERSHIP PARTICIPATION –

Executive Director P. Hutton, along with Convener Tariq Kadir and Convener-Elect Jesse Jankowski collectively asks everyone in the room to acknowledge and thank the annual meeting sponsors:

- ✓ the Monday Evening Social Sponsors, Jacobs, MBK Engineers, Resource Management Associates Water Resources Engineering and Tetra Tech;
- ✓ the Tuesday Evening Social Sponsors, ICF, SS. Papadopoulos & Associates Inc. Watercourse Engineering Inc., and Woodard and Curran;
- ✓ and the other Annual Meeting Sponsors:
helping with lunches Pacific Agroecology LLC and CBEC Eco Engineering,
and helping with refreshments LimnoTech and Sunzi!

Convener-Elect J. Jankowski encouraged members to fill out their survey on the annual meeting so we can continue to make improvements every year. Executive Director P. Hutton appealed to members to get involved, if there is a topic or subject they are interested in, to partner with CWEMF on a workshop. CWEMF workshops can range from exploring complex topics to more hands-on type of trainings. T. Kadir thanked everyone for attending and encouraged them to continue and enjoy the social.

8. ADJOURN – 6:50 PM

Respectfully Submitted,
Ben Bray, Secretary, CWEMF

ANNUAL MEETING ATTENDANCE (44 persons)

NAME	ORGANIZATION
Paul Hutton, Executive Director	Tetra Tech
OFFICERS	
Tariq Kadir, Convener	DWR
Jesse Jankowski, Vice Convener	SWRCB
Stacy Tanaka, Treasurer	Watercourse Engr. Inc.

Ben Bray, Secretary	EBMUD
AGENCIES/UNIVERSITIES/NON-PROFITS	
Abdul Khan	DWR
Amanda Becker	USBR
Can Dogrul	DWR
Cameron Koizami	USBR
Chandra Chilmakuri	SWC
Christina Buck	Butte County
Derya Sumer	USBR
Drew Lowney	USBR
Gang Zhao	CDFW
Grace Windler	USBR
Ian Ferguson	USBR
Jade Soddell	USBR
Jon Traum	USGS
Kunxuan Wang	USBR
Liz Kiteck	USBR
Mechele Pacheco	USBR
Nancy Parker	USBR
Kevin Thielen	USBR
Kijin Nam	DWR
Randi Field	USBR
Rob Sherrick	CDFW
Romain Maendly	DWR
Scott Boyce	USGS
Shahab Araghinejad	SWRCB
Thomas Pate	SCWA
Will Anderson	CCWD
CONSULTANTS	
Arielle Gervasi	Stantec
Azad Heidari	GEI
Brandon Ertis	Davids Engineering
Charles Brush	Hydrolitics
Emily Honn	Woodard & Curran
Gil Barth	S.S. Papadopulos & Assoc.
Jack Baer	Woodard & Curran
Laura Foglia	Larry Walker Associates
Lee Bergfeld	MBK
Lisa Porta	Montgomery & Assoc.
Mesut Cayar	Woodard & Curran
Neil Deeds	Intera
Walter Bourez	MBK