

CWEMF 2023

Annual Business Meeting

April 17, 2023



Agenda

- **Welcome** – Tariq Kadir (Convener)
- **Declaration of Quorum** – Tariq Kadir
- **Officer Reports**
 - **Secretary** – Ben Bray
 - **Treasurer** – Stacy Tanaka
 - **Vice Convener** – Jesse Jankowski
- **Subcommittee Reports**
 - **Workshops** – Tariq Kadir
 - **Logo** – Abdul Khan
- **Executive Director's Report** – Paul Hutton
- **Proposed Changes to the Bylaws** – Stacy Tanaka
- **Election of New Officers (2023-2024)** – Tariq Kadir
- **Membership Questions and Discussion** – All
- **Thank Sponsors and Reach Out for Membership Participation**
- **Adjourn** – Tariq Kadir

Secretary's Report

- Please take a few minutes to review the handout:
**Draft Minutes for the 2022 CWEMF Business Meeting,
April 4, 2022.**
- Motion to accept...
- Secretary archive in the cloud

Treasurer's Report

- Fiscal Year 2021 Summary (July 1, 2021 to June 30, 2022)
 - Income = \$98,190
 - AM/WS Registration, Membership, Interest & Gifts/Donations
 - Expense = \$94,205
 - AM Costs, Compensation, Website/Services, Fees
 - Net Gain = \$3,985
- Mid-Fiscal Year 2022 (July 1, 2022 to December 31, 2022)
 - Income = \$8,685
 - Expense = \$21,876
 - Net Loss = \$13,191

Workshops Subcommittee Report

Three workshop over the last year:

- Water Supply Reliability Estimation and Protocols for Water and Environmental Modeling (Tetra Tech, Inc. and UC Davis) *October 27, 2022*
- IWFM Demand Calculator (IDC) v2015 Training *December 14-15, 2022*
- Integrated Water Flow Model (IWFM) v2015 Training *March 7-9, 2023*



**IWFM Training Workshop
March 2023**

Logo Subcommittee Report

- Logo Subcommittee worked with Consultant Paul Vega over a period of about 12 months to explore and review various logo designs.
- The Subcommittee finalized a new logo and recommended it for CWEMF Steering Committee approval.
- The Steering Committee approved the logo during its March 17, 2023 meeting.

Logo Subcommittee Report (cont.)



- Logo Subcommittee Members
 - Chair – Tariq Kadir; Members – Ben Geske, Ann Huber, Paul Hutton, Abdul Khan; Consultant – Paul Vega

Executive Director's Report

- Prepared agendas, prepared meeting packets, and performed miscellaneous administrative functions associated with the 2022 Annual Meeting and 2022-23 Steering Committee meetings
- Managed registration for three workshops: i) Water Supply Reliability & Modeling Protocols, IDC Training and IWFM training
- Participated in Logo Subcommittee meetings
- Collaborated with Webmaster and Website Subcommittee for routine updates of website
- Conducted miscellaneous administrative duties related to CWEMF budget, membership, and outreach
- Led correspondence with Tarbiat Modares University (Iran) regarding limited permission to translate and publish CWEMF Modeling Protocols document

Executive Director's Report

(cont'd)

- Recommendations for 2023-24
 - Re-visit strategic plan and update action plan for current year. Initiate a standing subcommittee for ongoing alignment of CWEMF's activities with this plan
 - Develop a chronicle of CWEMF's history (1994-present)
 - Deliverable will be a web document
 - Seek volunteers and/or hire consultant to conduct work
 - Incorporate relevant photos, including officers, award winners and executive directors
 - Attempt to locate old annual meeting programs prior to 2001
 - Integrate new logo and graphic standards into all CWEMF documents

Proposed Changes to the Bylaws

I. Below is a proposed correction to the CWEMF bylaws pertaining to the IRS tax status. This is a typographical correction.

Section 2.01 Purposes. The Forum is a ~~(501(c)3~~) non-profit organization. The purposes of the Forum are:

II. Below is a proposed modification to the CWEMF bylaws clarifying that Section 4.05 refers to the Business Meeting and not the Annual Meeting.

Section 4.05 Annual Business Meetings. The Forum shall hold an annual business meeting once per fiscal year (Section 9.01) for the purpose of organization, amendment of Bylaws, selection of officers, and the transaction of other business. No business except that mentioned in the notice shall be transacted at the annual business meeting, except by consent of two-thirds (2/3) of the voting members present.

Proposed Changes to the Bylaws

(cont.)

III. Below is a proposed modification to the CWEMF bylaws pertaining to the past-convener position. It is not clear from the bylaws that the past-convener is not an elected position. The proposed language specifies how the past-convener position is filled and explicitly states that this not an elected position.

Section 5.02 Election. The officers of the Forum, except such officers as may be elected or appointed in accordance with the provisions of Section 5.05 and Section 5.08, shall be chosen by the members voting at the annual meeting or at a regular meeting, if a vacancy occurs.

Section 5.08 Past-Convener. The immediate past-convener shall have such powers and perform such duties as from time to time may be prescribed by the Forum or Steering Committee. The purpose of the past-convener is to help provide continuity from one administration to the next. Upon election of a new convener (Section 5.02), the previous convener becomes the past-convener. This is not an elected position.

IV. Below is the proposed modification to the CWEMF bylaws pertaining to the Nondiscrimination clause.

Section 9.07 Nondiscrimination. The Forum shall be an equal opportunity organization and employer. In considering applications for membership, ~~and~~ in contracting for materials or services, and in any of its activities or operations, the Forum does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status. ~~shall ensure that women and minorities, and business entities owned by women and minorities, are welcome and have equal opportunity to be considered with others.~~

Election of New Officers (2023-2024)

Convener – Jesse Jankowski

Vice Convener – Vivek Bedekar

Treasurer – Stacy Tanaka

Secretary – Ben Bray



Membership Questions and Discussion



Please Thank Our
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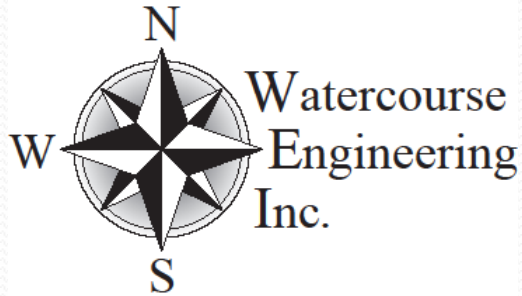
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Tuesday Evening Social Sponsors



Other Sponsors

Lunches



Refreshments



Thank You For Attending!

- ***Please complete the survey when it appears in your Inbox:***
 - Feedback on this year's meeting
 - Help us improve next year
- ***Get involved in CWEMF!***
 - Workshops: Informational and Hands-on Training
 - Users Groups
 - Steering Committee and Subcommittees: Join and/or attend (bi-monthly)
 - Share your ideas