

CALIFORNIA WATER AND ENVIRONMENTAL MODELING FORUM

MINUTES OF THE STEERING COMMITTEE

For March 20, 2020

(This meeting was conducted via teleconference due to social distancing requirements resulting from the COVID-19 global pandemic)

Major Items	<ul style="list-style-type: none"> • 2020 CWEMF Annual Meeting is rescheduled to September 22-24, 2020 at the Lake Natoma Inn, Folsom California.
Action Items	<ul style="list-style-type: none"> • Executive Director to provide update on status of USBR representation on the Steering Committee at next SC meeting (Friday, May 15th). • Executive Director with work with SID Offices to reserve the meeting room for August 28th for CWEMF SC Meeting (replaces the September 18th meeting). • Executive Director to send list of all the DWR contacts he is coordinating registration with for N. Sandhu and T. Kadir to coordinate with DWR management for a consistent approach to rescheduled annual meeting registration. • T. Kadir to contact CWEMF Annual Meeting keynote speaker Mr. Arax to notify him of the dates of September 22nd-24th for the 2020 Annual Meeting. • W. Anderson to send email to confirm Annual Meeting commitment with all speakers and session chairs by May 14th. • S. Tanaka to send the Vice Convener duty statement to Executive Director and make the necessary changes to the duties that can be included with an email calling for volunteers and nominations to CWEMF SC. If no response after a few weeks, email request for nominations will go to full membership list. • Executive Director to work with N. Sandhu and T. Kadir to: <ul style="list-style-type: none"> ○ update the website to indicate activate registration with the updated dates for annual meeting and early bird registration re-set to August 22nd; ○ draft and send a message to membership announcing the dates and location of the rescheduled 2020 CWEMF annual meeting; ○ circulate the list of standing subcommittee chairs for SC input and post the list on the CWEMF website. • Executive Director to send an email to Vice Convener outlining the change in duties with CC to T. Kadir as chair of workshops subcommittee. Pending the email, T. Kadir will follow-up with Vice Convener A. Khan to transition duties. • T. Kadir chair of workshops subcommittee will follow-up to schedule a meeting with the other subcommittee volunteers (R. Satkowski and N. Sandhu). T. Kadir to send out email to SC to announce the establishment of this subcommittee, request volunteers, and schedule subcommittee meeting(s). • Ad-hoc subcommittee (J. Medellin-Azura, A. Huber, S. Tanaka) will develop a

	<p>refund policy that can be taken up at the May 15th SC meeting that is general enough that it can apply to the annual meeting or workshops.</p> <ul style="list-style-type: none"> • R. Satkowski to work with Executive Director to finalize layout design for the 2020 AM packet front/title page. • A. Huber to send out an email seeking volunteers for subcommittee to develop recommendations for improving the annual meeting in 2021. • J. Medellin-Azura tasked to set-up a zoom meeting for the next SC and will setup a test meeting if/as needed with a smaller group (including N. Sandhu, P. Hutton, T. Kadir, and S. Tanaka) to verify access and functionality.
<p>Parking Lot Items</p>	<p><i>Parking lot items moved to the end of the minutes</i></p>
<p>Motions Passed</p>	<ul style="list-style-type: none"> • A motion to accept the minutes as amended for the Feb. 7, 2020 Steering Committee meeting was made by J. Medellin-Azura and seconded by G. Reis. The motion carried unanimously. • Motion to accept the 2020 Annual Meeting theme as follows: <i>Water Resilience: Developing a Comprehensive Strategy to Meet the Water Needs of California Communities, Economy, and the Environment</i> was made by B. Bray seconded by N. Sandhu. The motion carried unanimously. • Motion to create a workshop subcommittee that is in charge of logistics organizing, and overseeing CWEMF workshops was made by S. Tanaka seconded by T. Kadir. The motion carried unanimously. • Motion to amend the Vice Convener duty statement to remove workshop responsibilities from the CWEMF Vice Convener, and require that the Vice Convener serve on the workshops subcommittee was made by S. Tanaka, seconded by A. Huber. The motion carried unanimously.

REFERENCES INCLUDED IN THE MEETING PACKET:

1. Executive Director’s Report for the March 20, 2020 Steering Committee Meeting (Attachment 2-1, 1p)
2. Secretary’s Report, Draft Minutes of the Feb. 7, 2020 meeting (Attachment 2-2, 5p).
3. Treasurer’s Report, FY 2019 SC Meeting: March 06, 2020 (Attachment 2-3, 1p).
4. List of Proposed Sessions for the 2020 Annual Meeting (Attachment 3-1, 3p).
5. List of Past Annual Meeting Sponsors (Attachment 3-2, 1p).

1. INTRODUCTIONS/DESIGNATION OF QUORUM – S. Tanaka called the meeting to order with the proxy designation from the Convener, S. Chowdhury. Attendance was taken from those calling in.

16 persons were present, all were on the phone, and 1 proxy held. A quorum was declared.

2. CONSENT CALENDAR

a. Executive Director's Report – The Executive Director (ED)...

- In contact with J. Kabir working through potential issue with legal folks at USBR regarding an expressed potential conflict of interest issue serving on the CWEMF Steering Committee (SC) as a federal employee. It's an ongoing issue at this time, no action needed. Still waiting to hear back from USBR. Further discussion to clarify the issue among the SC and ED. ED will continue to engage with J. Kabir and will provide an update on USBR representation at the May 15th SC meeting.
- Convener (S. Chowdhury) and Executive Director (P. Hutton) met with Vice Convener (A Kahn) over lunch in Sacramento a few weeks prior and confirmed that he wants to resign as CWEMF Vice Convener. SC members are requested to spread the word for nominees to fill the Vice Convener role for the remainder of A. Kahn's term.

Additional discussion by the SC on how to handle CWEMF workshops in the interim until the Vice Convener position is filled. Vice Convener (A. Kahn) has responded that he'd continue to function in the role until there is a replacement. Proposal to the SC to create a subcommittee to take on the function until the Vice Convener role is filled. Point of order to discuss tabling with discussion over where in the agenda to revisit with acting convener S. Tanaka; tabled for officers' portion of the agenda.

b. Secretary's Report – Typo noted in the spelling of a name with correct spelling as D-A-H-L-K-E. A motion to accept the minutes as amended for the Feb. 7, 2020 Steering Committee meeting was made by J. Medellin-Azura, seconded by G. Reis. The motion passed unanimously.

c. Treasurer's Report – (No discussion)

ACTION ITEMS

3. ANNUAL MEETING

a. Reschedule Status – September 22- 24 date secured at the Lake Natomas Inn for the Annual Meeting (AM). CWEMF is able to roll over the full deposit—approximately \$5,000 retainer—because we rescheduled within calendar year 2020 as per agreement. Executive Director also reported that a small \$100 retainer for the Cliff House restaurant placed for the business meeting has also been confirmed for holding over to the rescheduled date of September 22. Inquiry regarding registration refunds was deferred to 3rd bullet item (3c) registration status.

b. Reschedule Sept. SC Meeting – Proposal is to reschedule the September 18th SC meeting given the new dates for the AM. Proposal to move the September 18th SC meeting to August 28th. No additional discussion so Executive Director will work with SID Offices to secure the meeting room for August 28th (ACTION ITEM).

c. Registration Status & Refund Requests – CWEMF had approximately 150 people registered. SWRCB cancelled registration for about 15-20 people because of an issue with funding as

related to fiscal year and details related to agency funding disbursement. Received email from DWR that requested to be refunded for about 17 individuals registered.

Question/Discussion: ED (P. Hutton) requested assistance to work with DWR contacts on a "global" or consistent solution that could apply across three different groups registered within in DWR. Issue seems related to fiscal practices within agency *i.e.* nexus of fiscal year and budgeting with the AM moving to another fiscal year. N. Sandhu and T. Kadir (DWR representatives on the SC) agreed to work with their DWR management to ensure they will be able to justify and work through the fiscal year and budgeting issues. With the understanding that as long as the AM is not cancelled, but deferred, and given the current circumstances, the expectation is that a solution can be reached that can apply to all DWR staff registration and perhaps other agency representatives that may have the same issue. DWR representatives request that ED (P. Hutton) send a list of all the DWR contacts he is working with so that N. Sandhu and T. Kadir can work with DWR management for a consistent approach to work through the fiscal and budgetary issues with their agency (ACTION ITEM).

There have been surprisingly few other inquiries about registration given the announcement to postpone. The general sense is that most are expecting to hold their paid registrations forward for September.

Question arose as to whether we should extend the early bird date because the meeting has been postponed? ED (P. Hutton) recommends setting a new early bird date of August 22nd, one month ahead of the registration. No objections expressed.

Inquiry regarding our refund policy if someone gets ill and cannot attend especially in light of the current crisis. This is a broader question, we don't have a general refund policy that covers instances such as this one, rather it is handled on a case-by-case basis. J. Medellin-Azura suggests we review or use ideas from other conferences that have a similar policy when developing our own. An ad-hoc subcommittee (J. Medellin-Azura, A. Huber, S. Tanaka) formed to develop a refund policy. They will develop proposed language for a refund policy that can be taken up at the next SC meeting. The policy will be general enough so as to apply to the AM and/or a workshop (ACTION ITEM).

d. Program Status and Future Updates – Discussed status, program was nearly complete. Our hope is that most of the session chairs and presenters will want to hold their sessions and talks over for September. ED (P. Hutton) proposes a follow-up email for affirmative response to the existing moderators and speakers to verify we still have a commitment from them by May 14th before the next SC meeting by subcommittee chair W. Anderson (ACTION ITEM).

Additional discussion to clarify that there will be a different (*i.e.* later) date for submission of talk abstracts given the postponement of the AM. Also, T. Kadir reports that he's been in touch with the keynote speaker (Mr. Arax) to reschedule with the possible dates SC was considering. SC requests T. Kadir to contact Mr. Arax to let him know of the final decision on the dates (ACTION ITEM).

e. Awards – This topic was addressed in the last SC Meeting. The only update is that a letter for the career achievement award was prepared and hand delivered for the recipient. Letter not prepared for Hugo Fisher award with no recipient this year. A letter is typically not prepared for the Life Member Award. ED (P. Hutton) has already ordered the physical awards. SC requests

that awards and plaques be reviewed to ensure that any/all printed dates are accurate as applicable.

f. Sponsors – Attachment 3-2. Received payment from nearly every organization that committed. There are a few potential sponsors we have not heard back from. At this point it's probably fair to assume they will not be responding. These firms were: GEI, HDR, Hydroprose, Limnotech, and Stantec. M. Deas to verify that HDR will not be able to support this year. It was unclear whether A. Kahn was in communication with GEI and Stantec. GEI was noted not to have been a sponsor in the past; the contact for Stantec is probably Andy Draper. It was decided to delay action given so much is unsettled and check back again later this summer when things settle a bit.

g. Business Meeting / Officer Election – B. Bray will work with G. Nichol to transition duties starting soon (maybe in April when restrictions are lifted). B. Bray will serve as Secretary in Training and G. Nichol will delegate work to B. Bray until the official end of his term determined by official vote, now in September. It was noted that the SC could appoint an officer temporarily for a period of 120 days. Secretary (G. Nichol) expresses his concurrence; no objections were voiced.

Regarding the emergency SC meeting held to postpone the AM, minutes will be prepared by pooling notes between B. Bray, G. Nichol, and S. Chowdhury. We want to make sure we preserve a record of this meeting. B. Bray is compiling notes to develop minutes for that meeting, however, we will be delayed in drafting those minutes because of lack of access to hard copies due to the shelter in place orders.

Interim Vice Convener to be elected at the next AM business meeting and would serve for about six months before moving up to Convener. No disagreement or additional discussion. Request made for any volunteers or nominees, none voiced. T. Kadir expresses interest in the Vice Convener role as a fall back if there is no response. Proposal to send out another email inquiry for volunteers and/or nominees with T. Kadir as a backup candidate depending on responses. Nothing in the bylaws would prevent a second run at the officer positions. Bylaws states that, "...they shall hold their respective offices for two years or until their respective successors are elected or appointed."

Question/Discussion: In the past we talked about a subcommittee that takes on the responsibility of putting on the workshops. T. Kadir states he is still in favor of workshops organization to fall to the subcommittee including the chair—a position to which he has also volunteered for—and not have workshops be a part of the role of Vice Convener.

There was additional discussion on the topic of spinning off the duties for the Vice Convener into a subcommittee for workshops. The only clarification is that the Vice Convener is a fallback or default if the subcommittee chair is vacant. Question, without the workshop what are the duties of the Vice Convener? The only other task noted in the Bylaws is to serve as Convener in her or his absence. Propose that the Vice Convener serve on the workshop subcommittee as part of their duties. R. Satkowski volunteers to be involved in the workshops subcommittee. T. Kadir and N. Sandhu volunteer as well.

S. Tanaka moves to create a workshop subcommittee that is in charge of logistics and everything involved with overseeing the workshop. Seconded by T. Kadir. Motion carried unanimously.

T. Kadir agrees to be the chair of the workshops subcommittee.

S. Tanaka moves to amend the Vice Convener duty statement to remove workshop responsibilities from the Vice Convener as they are with the workshops subcommittee, and require that the Vice Convener serve on the workshops subcommittee. A. Huber seconds it. Motion carries unanimously.

As Acting Convener, S. Tanaka expresses her commitment to will work with ED (P. Hutton) to coordinate messaging around the information in these motions that passed. S. Tanaka requests that the call for volunteers and nominations for the Vice Convener be first sent to the SC distribution list with short turn around requested deadline sometime in April and then the full membership list if there is no response. No objections. ED (P. Hutton) to check with member interested in the Secretary position to gauge interest in Vice Convener role. S. Tanaka to send the Vice Convener duty statement to P. Hutton and work with him to make the necessary changes to the duties so it can be included with request for volunteers and nominations (ACTION ITEM).

h. Audio/Video Equipment – N. Sandhu reported that he is moving forward with purchasing the equipment that was previously approved by the SC. Discussion of the SC approved equipment that N. Sandhu is purchasing occurred. The SC will need to confirm that there will be enough laptops and projectors for the AM in an upcoming SC meeting (*i.e.* closer to the September meeting) (see minutes from the Feb 7th SC meeting). Recommendation was made that the AM not be conducted as a remote meeting. We have tried this in the past with other speakers and it hasn't worked well.

i. Theme & Cover Photo – R. Satkowski provided a review of the AM theme decision from prior SC that was proposed, *Water Resilience: Developing a Comprehensive Strategy to Meet the Water Needs of California Communities, Economy, and the Environment*. No additional discussion. B. Bray moves to accept N. Sandhu seconds. Motion to accept the theme was carried unanimously. Any SC member that has pictures that fit AM theme, please send to R. Satkowski.

Question/Discussion: Should there be a different way to organize the AM, pick sessions, papers, and theme? Is there a way to do it that can allow for more self-organization? We need to start working on that right now for next year's AM and get out ahead of it.

R. Satkowski agrees and reminds folks that this year we are having a session after the keynote speaker that is specifically focused on the theme. The sessions subcommittee is the right committee to on any recommended changes in process of organizing the AM for improvement.

B. Bray comments on his attempt to automate the registration and speaker submission process a few years ago using some java and web pages and can share his experience with the subcommittee. A. Huber comments that this seems like a bigger issue than the sessions

subcommittee can tackle because the sessions subcommittee doesn't act until sessions are submitted.

S. Tanaka asks if we could look at forming a new subcommittee that can tackle this issue of how to better organize the 2021 AM.

N. Sandhu agrees that the subcommittee should involve anybody who is interested; it needs to be offline from the SC. A. Huber agreed to chair the sessions subcommittee and will send out an email to SC to recruit (ACTION ITEM). B. Bray, N. Sandhu, T. Kadir, and W. Anderson volunteered as members of the subcommittee.

j. Volunteer Positions – ED (P. Hutton) reports that the volunteer position helps at the registration table at the AM and assist in creating the nametags for the annual meeting. Last year G. Reis was a volunteer and this year, K. Heidel has volunteered to fill that role.

Question/Discussion: Did we ever publicize the position for recruitment? ED doesn't recall that's the case; this role has taken different forms over the years. Past EDs have tried to use students to do volunteer tasks with varying success. Since P.Hutton has been the ED, filling this position has been ad hoc. Should we come up with a more formalized way to announce and recruit for the volunteer position? Counter question, is it on the webpage? Is there a description of the position? Could there be a succession plan for the position? We might think about whether we can think of it as more of a long-term role. Right now, this position is more of a temporary position and is filled right now. Discussion tabled, to be taken offline.

Final note that when this was on the agenda before, it is not just the ED helper but also need volunteers to help with the audio /video help. N. Sandhu notes that on that point he had enough volunteers that stepped up to help with that aspect.

In closing ED (P. Hutton) announces that he will be sending an email out to the membership to announce the new date for the AM. He will work with N. Sandhu, T. Kadir, and webmaster to get the new dates on the website. He will also get registration back up and active on the website as well (no objections voiced). (ACTION ITEM)

4. EXECUTIVE DIRECTOR CONTRACT AMENDMENT

With all these changes in rescheduling the AM, ED (P. Hutton) anticipates that there will be an increase in budget necessary to deal with all the unanticipated work associated with rescheduling the AM. ED recommendation is that for this fiscal year we will not need a contract amendment, however, it is almost a certainty that we will need a contract amendment for next year but the amount is not yet clear. Recommendation is to table additional discussion for now and revisit once we have a better sense on how much will be involved with the reorganizing effort.

5. MODELING PROTOCOLS

R.Satkowski: Since the last SC meeting, modeling protocols subcommittee did conduct five, half-day targeted meetings with stakeholders, modelers, to obtain their input on the modeling protocols (document) outline. These meetings were held between February 28th and March 10th. Meetings were also Skyped so many of folks were able to participate on-line. In all the subcommittee had 70 participants as part of these five meetings that includes the subcommittee members themselves along with S. Roy and ED P. Hutton, who are part of Tetra Tech (the firm

that CWEMF has contracted with to help us with this effort). There were a lot of good comments and interaction at the meetings.

The meetings generally started with introduction, an overview of the current modeling protocols, provided a summary of the revised protocols outline, then a group discussion where participants were asked to voice key challenges they've had in performing modeling studies and any lessons learned that could help promote more successful development and application of the models. This first portion of the meeting was about 45 minutes, then there was a break and participants were asked to break up into groups to talk about the outline where each group had an assigned section. At the end of the meeting, the whole group was brought back together and designated representatives from each breakout group reported out to the full workshop. The information from the meeting was summarized to conclude the meeting. S. Roy was taking down notes during the meetings. S. Roy is in the process of compiling those notes for further review and discussion at the next subcommittee meeting scheduled for March 25th at 1pm.

Questions/Discussion: N. Sandhu expressed a comment that went to S. Roy that was about leveraging the wiki we had similar to the modeling Venturi page to collaborate on these notes for folks to collaborate on the document that were involved in the meeting to add ideas, make corrections, or clarifications. Doesn't have to be the wiki, but could be Google docs because there are so many people involved. R. Satkowski responds that the approach that the subcommittee settled on is that they will send notes from the session they attended. All the notes would be compiled and we'd ask participants to provide input or comments on all of the notes whether it be Google docs or some way to facilitate that.

N. Sandhu remarked that it seemed like the conversation in his panel was very diverse and could go in many different directions; is there an effort by the subcommittee to focus the information or effort? R. Satkowski responded that subcommittee will review the input and look for common themes or areas that were brought up by several speakers that would be areas of focus.

There was a question as to the schedule and response was that the project is on schedule. The meetings completed before a lot of these health restrictions went into effect which was helpful in maintaining momentum. The subcommittee is now shifting focus to drafting of the document. The subcommittee is committed to notifying the subcommittee if there is any change in schedule.

INFORMATION ITEMS

6. TECHNICAL WORKSHOPS & INTERACTIVE WEBINAR

ED (P. Hutton) to send an email to Vice Convener (A. Khan) outline the change in duties as per SC decisions today with CC to T. Kadir (as chair of the workshops subcommittee). Then T. Kadir will follow-up with A. Khan to transition the duties tracking and organizing the workshops (ACTION ITEM).

T. Kadir will follow-up to schedule a meeting with the other subcommittee volunteers.
T. Kadir to send out email to the SC to announce the workshop subcommittee and request volunteers (ACTION ITEM).

(no other reports)

7. WEBSITE UPDATE

N. Sandhu reports there is no significant website update.

There is a calendar on the website and you can see it is sparsely populated. You can see the SC meeting for today is there. He is happy to add any upcoming meetings such as for CWEMF subcommittees. N. Sandhu to check with other subcommittee members on how to do so, should they get access to calendar to input the dates or send them to N. Sandhu to post on the calendar because he has access to it. Right now, the calendar shows up under the, "What's New" section of the CWEMF website.

Discussion/Questions: Request (to N. Sanhu) to take off the April AM dates and add the September 22-24 dates as well as the early bird registration deadline *et cetera* in collaboration with webmaster and ED (ACTION ITEM).

8. MODEL USER GROUPS

N. Sandhu reports there is no significant update.

Delta Modeling Users Group (DMUG)-N.Sandhu reported that the group was planning a DMUG meeting in May, however that will be postponed indefinitely. DMUG will also do a newsletter over the summer. Reminder of the expanded mission of the DMUG to encourage participation. CWEMF should look at how to support other modeling user groups more.

Comment: In Tetra Tech's report on integrated modeling that went to the Delta Stewardship Council (DSC), a lot of emphasis was placed on model user groups as something the DSC should consider. There was a follow-up meeting held after the release of that report and there was a lot of support for the idea voiced at that time.

Question/Discussion: T. Kadir asked if user groups tend to be with the sponsoring agency, are we saying we'd like to change that? N. Sandhu clarifies that is not what, "I'm saying, my thinking is it's a standing agenda item and we should think how we support or expand sharing of information to support or facilitate participation in the user groups." Some additional thoughts on the topic; (1) CWEMF provides a neutral ground that allows for people to meet and share ideas, (2) we host some of the artifacts that come from them but we wouldn't be investing an effort in running those user groups.

A. Huber comments that maybe one way to help promote the user groups is to post meeting times on the CWEMF website. N. Sandhu agrees with that and says we've been trying to do that. A. Huber comments that maybe there's other ways of also letting members know that we're supporting user groups. Not sure how to do that other than an email by the ED (P. Hutton). N. Sandhu states that it might be done in a targeted way; people who are interested may subscribe to the calendar. N. Sandhu also want to have CWEMF engage with Twitter but that will be a few meetings away while plans are worked out.

There was a question whether the SC would post all the subcommittee members on the website. S. Tanaka states that she doesn't think that information needs to be posted on the website; however, it would be good to keep a list of the CWEMF subcommittees and who is on them. N. Sandhu states that he would very much like to have such a list as he's recently worked to compile that information. His work is not official, and he doesn't know how to make it so. T. Kadir thinks we should at least have the subcommittees and all of their chairs posted N. Sandhu

to send out his list of subcommittees and their chairs, pending review of SC and their input and he can get it posted with ED (ACTION ITEM).

A. Huber expresses a clarifying thought about the subcommittees that get posted: it should only be standing subcommittees and not include the ad hoc committees. There was general agreement that only the standing committees will get posted.

(recap of action items was made by SC members)

9. OTHER BUSINESS

a. We should operate on the assumption that we are unable to meet in person at the next SC. Should we look into a remote meeting option like Zoom? J. Medellin-Azura stated he has a Zoom account (through the UC) he's willing to share with CWEMF for use by the SC if there is a desire to test it or look into it if someone wants to give it a try. Calling in option only is very limited, would be good to have a way to share information and allow for video conferencing as well, whether WebEx, Skype, or Zoom (zoom.us). J. Medellin-Azura recommends the SC use Zoom that seems to work well, not Skype where he's had bad experiences. J. Medellin-Azura tasked to set-up a Zoom meeting for the next SC and will setup a test meeting if/as needed with a smaller group. N. Sandhu, P. Hutton, T. Kadir, and S. Tanaka all request to be a part of the group including the testing as he wants to ensure it is functional (ACTION ITEM).

10. NEXT STEERING COMMITTEE MEETING –

May 15th, 2020, TBD. Unclear whether this will be in person or teleconference. Operating on the assumption it will be a Zoom video conference/teleconference meeting (see 9.)

11. ADJOURN – 12:14 pm

Respectfully Submitted
George Nichol, Secretary, CWEMF
Ben Bray, Secretary in Training, CWEMF

ATTENDANCE

Stacy Tanaka	Convener(by proxy)/Treasurer	Watercourse Engr.
Tariq Kadir	Past Convener	DWR
George Nichol	Secretary	Public Member
Paul Hutton	Executive Director	Tetra Tech
Anne Huber	Chair, 2021 AM Improvements Subcommittee	ICF
Rich Satkowski	Chair, Modeling Protocols Subcommittee	Public Member
Nicky Sandhu	Chair, Website & Model Users Groups subcommittees	DWR
Ben Bray	Secretary in Training	EBMUD
Jesse Jankowski		SWRCB
Josue Medellin-Azura		UC Merced
Mike Deas		Watercourse Engr.
William Anderson		CCWD
John DeGeorge		RMA
Greg Reis		TBI

Katherine Heidel
Anna Constantino
Kijin Nam
Tad Slawecki

Tetra Tech
FloWest
DWR
LimnoTech

Proxies: Stacy Tanaka for Shyamal Chowdhury

Parking Lot Items	<ul style="list-style-type: none">• Peer Review Process - Development of peer review administrative process.• Equipment Inventory – Needs to be updated.• Storage of Documents – What and where needs to be formulated.
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